



HILLINGDON
LONDON



NOTICE OF HEARING

Licensing Sub-Committee

Date: FRIDAY, 11 SEPTEMBER 2020

Time: 10.00 AM

Venue: VIRTUAL - LIVE ON THE COUNCIL'S YOUTUBE CHANNEL: HILLINGDON LONDON

Meeting Details: Members of the Public and Media are welcome to attend. This meeting may also be broadcast live.

If this is a public hearing, the agenda is available online at www.hillingdon.gov.uk or you can use a smart phone camera and scan the code below:



Councillors on the Sub-Committee:

Martin Goddard, Chairman
Lynne Allen, Opposition Lead
Alan Chapman

IMPORTANT INFORMATION

On receipt of this notice, you **MUST** notify the Committee Clerk (contact details below) by the following date:

Tuesday 8 September 2020

If you don't notify you may lose your right to speak at the hearing. When notifying you must confirm:

- 1) Whether you intend to attend or to be represented by someone at the hearing;
- 2) If you consider a hearing to be unnecessary and;
- 3) Whether to request that another person attends (other than your representative) as a witness

Published: Thursday, 27 August 2020

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Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

Agenda

CHAIRMAN'S ANNOUNCEMENTS

Hearing Protocol

- 1 Apologies for Absence
- 2 Declarations of interest in matters coming before this meeting
- 3 To confirm that the items of business marked Part I will be considered in Public and items marked Part II will be considered in Private
- 4 Matters that have been notified in advance or urgent

Part I - Members, Public and Press

	Title of Report / Address of application	Ward	Time	Page
5	Application for the grant of a Premises Licence: The Village Cafe	Botwell	Application for the grant of a Premises Licence: The Village Cafe	3 - 76

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Order of proceedings – application under the Licensing Act 2003

The Chairman of the Sub-Committee will open the hearing by introducing the Councillors, explaining the purpose of the proceedings and the general procedure. The Chairman will then check that there are no additions or alterations to the list of those appearing at the hearing.

Introduction by the Regulatory Services/Licensing Officer



The Applicant / Licence Holder



Responsible Authorities (if present)



Other Parties (residents etc...)



DISCUSSION LED BY THE SUB-COMMITTEE

The Chairman will lead the discussion. This will be a chance for all parties to provide comments on any submissions that have been made to the Sub-Committee.



Closing remarks from each party



Sub-Committee deliberates



Chairman announces the decision

The Council's Regulatory Services/Licensing Officer will introduce the report and will outline the matter before the Sub-Committee, giving any relevant background information. The Sub-Committee may ask questions of the officer.

The Applicant, licence holder or the person representing him/her will be invited to address the Sub-Committee. They will be allowed sufficient time to present his/her case. The Sub-Committee may ask questions.

Responsible Authorities will be invited to address the Sub-Committee and will be allowed sufficient time. The Sub-Committee may ask questions of the Responsible Authorities.

Other parties will be invited to address the Sub-Committee. Where there are a number of parties making similar representations the Chairman will expect the parties to nominate a spokesperson to make the representations and all will be allowed sufficient time. The Sub-Committee may ask questions of the Other Parties.

The Chairman will invite the Responsible Authorities and Other Parties to make brief closing remarks on the application. The Applicant / licence holder makes the final closing remarks.

The Sub-Committee will remain in the room to deliberate and make their decision, with only the Legal Advisor and the Clerk to the Sub-Committee remaining. All others present will be asked to leave the room. If the meeting is being broadcast, any filming will be stopped for this part.

Parties may return to the room when invited to do so and the Chairman will announce the decision. The Chairman will remind the Applicant / licence holder that the decision will be sent to them in writing. There can be no further questions or statements.

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Agenda Item 5

Application for the grant of a Premises Licence: The Village Cafe

Committee	Licensing Sub-Committee
Officer Contact	Jhini Mukherjee Ex 01895 277433
Papers with report	Appendix 1 - Application for the grant of a premises licence including proposed plan Appendix 2 - Officer's Recommendation Appendix 3 - Mediation between Licensing Authority and the Applicant Appendix 4 - E-mail from Metropolitan Police confirming that they do not have any objection to this Application Appendix 5 - Representations from Interested Parties Appendix 6 - Photographs Appendix 7 - Map of the area Appendix 8 - Previous premises licence for The Village Cafe surrendered in November 2018
Ward name	Botwell

1.0 SUMMARY

To consider an application for a Premises Licence in respect of Village Cafe, High Point Village, Hayes, UB3 4FL and representations against the application received from five interested parties. A copy of the Application Form and the plan is appended as **Appendix 1**.

2.0 RECOMMENDATION

2.1 To grant the licence consistent with the operating schedule conditions in addition to the proposed conditions in **Appendix 2**.

3.0 APPLICATION

The new Premises Licence Application has been made by Ms Jana Tamoeva for the premises The Village Cafe.

3.1 Type of application applied for
New Premises Licence

3.2 Description of premises

The premise as a whole is a self contained lock up shop unit on the ground floor level in the High Point Village development in Hayes. No areas have been specifically identified as the proposed licensed area on the plan as submitted but the premises is clearly identified in the plan.

There is a description of the premises available in **Appendix 2** (Officer's recommendation) and photographs in **Appendix 6**

3.3 Licensable Activities

<u>Activity</u>		<u>Proposed for new premises licence</u>
Sale of Alcohol:	Consumption on the premises	x
	Consumption off the premises	x

3.4 Licensable Activity Hours

	Proposed hours for sale by retail of alcohol
Monday	11.00-23:00
Tuesday	11.00-23:00
Wednesday	11.00-23:00
Thursday	11.00-23:00
Friday	11.00-23:00
Saturday	11.00-23:00
Sunday	11.00-23:00

3.5 Opening Hours

	Proposed hours for premises licence
Monday	07.00-23:00
Tuesday	07:00-23:00
Wednesday	07:00-23:00
Thursday	07:00-23:00
Friday	07.00-23:00
Saturday	07.00-23:00
Sunday	07.00-23:00

3.6 Operating Schedule and Conditions

The operating schedule, as proposed by the Applicant, can be found in the Application Form in **Appendix 1**.

Section 18 of the operating schedule demonstrates the steps the Applicant proposes to take in order to promote the licensing objectives. These steps have received comment in **Appendix 2** (Officer's recommendations) and **Appendix 3** (Mediation between the Licensing Authority and the Applicant).

A full list of licence conditions which are consistent with the operating schedule as set out in section 18 are contained in **Appendix 2** (Officer's recommendation).

4.0 **CONSULTATION**

4.1 Closing date for representations
13 August 2020

4.2 Public Notice published in local newspaper
27 July 2020 - Hayes Town News

5.0 **REPRESENTATIONS**

5.1 **RESPONSIBLE AUTHORITIES**

One Representation was received from Licensing Authority acting as Responsible Authority under the Act which was later withdrawn after satisfactory negotiation with the Applicant and this is appended as **Appendix 3**.

Under S.182 Guidance, in paragraph 2.1, it says that "Licensing Authorities should look to the police as the main source of advice on crime and disorder". We have not received any representation from the Metropolitan Police in this regard. We have instead received an e-mail confirming that the Metropolitan Police do not object to this application. This is appended as **Appendix 4**.

5.2 There are 5 representations from other parties

Interested Parties	Ground for Representation	Appendix
Objector 1	Public Nuisance	Appendix 5
Objector 2	Public Nuisance, Crime and Disorder, Public Safety, Protection of children from harm	Appendix 5
Objector 3	Public Nuisance, Crime and Disorder, Public Safety, Protection of children from harm	Appendix 5
Objector 4	Public Nuisance and Crime and Disorder	Appendix 5
Objector 5	Public Nuisance and Crime and Disorder	Appendix 5

6.0 BACKGROUND INFORMATION

6.1 Designated Premises Supervisor

The proposed Designated Premises Supervisor is Jana Tamoeva who holds a Personal licence with Hertsmere Borough Council under number, PER 1296.

6.2 Other licensed premises nearby

There are four off licensed local stores within 100 meters which are currently licensed to 23.00 weekdays and Saturdays. There are two public houses licensed with terminal hours from midnight weekdays to 01:00 or 02:00 at weekends. There is a hotel in the High Point Village complex with a licensed bar until 00:30 and two restaurants, namely Loaded Burger and TakaaTak with terminal hours ranging from 23.00 hours on weekdays to 01.00 hours at weekends. The premises licences for the last two premises were issued as recently as April 2019 and April 2020.

Photos of the premises are attached as **Appendices 6 and 7**.

7.0 OFFICER'S OBSERVATIONS

- 7.1 This is an application to licence a lock up shop unit, which proposes to operate as a licensed cafe in an area of considerable private dwellings. The area subject to the application is on the ground floor level overlooked by apartments and within a public square.
- 7.2 As mentioned in Paragraph 5.1, the police are the main source of advice on crime and disorder. This Application has not attracted any objection from the Metropolitan Police on the grounds of crime and disorder. We have instead received an e-mail confirming that the Metropolitan Police do not object to this application.
- 7.3 The cafe benefitted from a premises licence up until November 2018 and a copy of that is appended as **Appendix 8**, for reference. This licence was later surrendered. The premises will close at 23.00 hours every day and so any live music which has been proposed by the Applicant ceases to be classed as regulated entertainment under the Live Music Act 2012 and Licensing Act 2003.
- 7.4 The premises will operate as a food-led establishment and not exclusively or primarily for the retail sale of alcohol. The operating schedule conditions and the additional conditions as agreed by the Applicant with the Licensing Authority reflect that intention.
- 7.5 Any extension of hours originally mentioned on the form by way of non-standard timings and seasonal variations have since been removed. The trading hours of the premises are the same as mentioned in the lease agreement.
- 7.6 **Relevant sections of S.182 Guidance**

Determining actions that are appropriate for the promotion of the licensing objectives

At paragraph 9.42 it states that *"Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All*

licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the Applicant or premises user as the case may be".

At paragraph 9.43 it states that *"The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what is intended to achieve".*

At paragraph 9.44 it states that *"Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is 76 | Revised Guidance issued under section 182 of the Licensing Act 2003 imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination".*

Proportionality

At paragraph 10.10 it states that *"The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case-by-case basis and standardised conditions which ignore these individual aspects should be avoided. For example, conditions should not be used to implement a general policy in a given area such as the use of CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises. Conditions that are considered appropriate for the prevention of illegal working in premises licensed to sell alcohol or late night refreshment might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check is retained at the licensed premises. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives".*

Hours of trading

At paragraph 10.13 it states *"The Government acknowledges that different licensing strategies may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions about the hours during which premises can conduct licensable activities as part of the implementation of its licensing policy statement. Licensing authorities are best placed to make decisions about appropriate opening hours in their areas based on their local knowledge and in*

consultation with responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application"

At paragraph 10.15 it states *"Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours".*

Licensing hours

At paragraph 14.51 it states *"With regard to licensing hours, the Government acknowledges that different licensing approaches may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions regarding licensed opening hours as part of the implementation of its licensing policy statement and licensing authorities are best placed to make such decisions based on their local knowledge and in consultation with other responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application".*

At paragraph 14.52 it states *"Statements of licensing policy should set out the licensing authority's approach regarding licensed opening hours and the strategy it considers appropriate for the promotion of the licensing objectives in its area. The statement of licensing policy should emphasise the consideration which will be given to the individual merits of an application. The Government recognises that licensed premises make an important contribution to our local communities, and has given councils a range of tools to effectively manage the different pressures that licensed premises can bring. In determining appropriate strategies around licensed opening hours, licensing authorities cannot seek to restrict the activities of licensed premises where it is not appropriate for the promotion of the licensing objectives to do so".*

The need for licensed premises

At paragraph 14.19 it states *"There can be confusion about the difference between the "need" for premises and the "cumulative impact" of premises on the licensing objectives, for example, on crime and disorder. "Need" concerns the commercial demand for another pub or restaurant or hotel and is a matter for the planning authority and for the market. This is not a matter for a licensing authority in discharging its licensing functions or for its statement of Revised Guidance issued under section 182 of the Licensing Act 2003."*

7.7 Relevant sections of the Licensing Policy

Licensing Hours

At Paragraph 21.1 it states that *"Prior to the introduction of the Licensing Act 2003, it was believed that fixed and artificially early closing times (established under the Licensing Act 1964) were one of the key causes of rapid binge drinking prior to closing times and one of the causes of disorder and disturbance when large number of customers were required to leave the premises simultaneously".*

At Paragraph 21.2 it states that *"The aim through promotion of the licensing objectives should be to reduce the potential for concentrations and achieve a slower dispersal of people from licensed premises through flexible opening times".*

At Paragraph 21.3 it states that *"Arbitrary restrictions that would undermine the principle of flexibility will therefore be avoided. The four licensing objectives will be paramount at all times and the Council will always consider the individual merits of each case"*.

At Paragraph 21.4 it states that *"In accordance with guidance there is no fixed restriction on terminal hours for any particular areas of the borough. Such a restriction could cause the migration of patrons from one area to another and create the circumstances that the legislation is attempting to avoid. Each application will be dealt with on its merits. It is for the Applicants to detail in their Operating Schedule exactly what times they intend to open and close the premises and what measures they will take to ensure that they do not cause nuisance or disturbance to their neighbours in the vicinity. The later the terminal hour applied for, the greater will be the need to address the issues of disturbance and nuisance"*.

At Paragraph 21.5 it states that *"Shops, stores and supermarkets licensed to sell alcohol will normally be allowed to do so for the full duration of their trading hours. Restrictions may be applied, for example where representations are made indicating the particular premises or patrons of the premises are linked to disorder and or disturbance"*.

Licence Conditions

At Paragraph 17.1 it states that *" Conditions on premises licences and club certificates are determined by:*

- a) *The measures put forward on the Operating Schedule*
- b) *Mandatory conditions within the Act*
- c) *Measures decided at a hearing by the Licensing Sub Committee"*

At Paragraph 17.2 it states that *"Any conditions attached to licences following relevant representations will focus on matters within the control of the Premises Licence Holder or Club Management Committees. They will address matters which have a direct impact on those living, working or engaged in normal activities in the vicinity, as well as patrons of the licensed premises. They will not be used as a means of attempting to attach responsibility to Premises Licence Holders or Club Management Committees for matters outside their reasonable control, such as anti-social behaviour once away from the premises or licensable activity"*.

At Paragraph 17.3 it states that *"The Licensing Authority will not impose standard conditions upon every licence issued, however it may have regard to model conditions produced by the Government and/or the Institute of Licensing and it may choose to impose these in appropriate circumstances"*.

8.0 LEGAL CONSIDERATIONS

1. When considering an application for a grant of a new Premises Licence, the Sub-Committee shall carry out its functions with a view to taking steps it considers appropriate for promoting the licensing objectives. The licensing objectives are:
 - Prevention of Crime and Disorder
 - Public Safety
 - Prevention of Public Nuisance
 - Protection of Children From Harm

2. Members should note that each objective is of equal importance. There are no other licensing objectives, and the four objectives are paramount considerations at all times.
3. The Sub-Committee must ensure that all licensing decisions:
 - Have a direct relationship to the promotion of one or more of the four licensing objectives
 - Have regard to the Council's statement of licensing policy
 - Have regard to the Secretary of State guidance
 - Must not be subject to a blanket policy to the extent that it is applied so rigidly that an exercise of discretion in each individual case is precluded.
4. Relevant representations are those that relate to the effect of the granting of the application on the promotion of the licensing objectives made by an interested party or responsible authority that have not been withdrawn and are not, in the opinion of the relevant licensing authority, frivolous or vexatious s.18(7) Licensing Act 2003.
5. The Sub-Committee can only consider matters within the application that have been raised through representations from interested parties and responsible authorities. Interested parties must live in the vicinity of the premises. This will be decided on a case by case basis.
6. Following a hearing, the Sub-Committee must consider all relevant representations, and having taken into account the promotion of the licensing objectives, under s.18(3)(b) and (4) Licensing Act 2003, a decision can be taken:-
 - i. To grant the licence, subject to the mandatory conditions and conditions consistent with the operating schedule;
 - ii. To impose additional relevant conditions to such an extent as is considered necessary for the promotion of the licensing objectives;
 - iii. To exclude any of the licensable activities to which the application relates;
 - iv. To amend the times for all or some of the licensable activities;
 - v. To refuse to specify a person in the licence as the Premises Supervisor
 - vi. To reject the application
7. Conditions will not be necessary if they duplicate a current statutory requirement. The Licensing Authority may therefore only impose such conditions that are necessary to promote the licensing objectives arising out of the consideration of the representations.
8. If the Sub-Committee determines that it is necessary to modify the conditions, or to refuse the application for a Premises Licence application, it must give reasons for its decision.
9. The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to-
 - i. eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
 - ii. advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
 - iii. foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

10. Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, race, religion or belief, sex sexual orientation, marriage and civil partnership and pregnancy and maternity.
11. Interested Parties, Responsible Authorities and the Applicant have the right to appeal the decision of the Sub-Committee to the Magistrates' Court within a period of 21 days beginning with the day on which the Applicant was notified by the licensing authority of the decision to be appealed against.

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Hillingdon
Application for a premises licence
Licensing Act 2003

For help contact
applicationsprocessingteam@hillingsdon.gov.uk
 Telephone: 01895 558170

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	2020	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes
 No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	Jana
* Family name	Tamoeva
* E-mail	
Main telephone number	
Other telephone number	

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number	10433894
Business name	The Village Cafe (Hayes)
VAT number	-
Legal status	Private Limited Company

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

The premises comprise the ground floor of a building.
It will comprise of a restaurant/bar external and internal area.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the performance of live music take place indoors or outdoors or both?

- Indoors
- Outdoors
- Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

music will be amplified at the premises

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

The permitted hours for this activity are to be extended by one hour every:-

- Friday, Saturday, Sunday and Monday of each, Easter Bank Holiday, May Bank Holiday, Spring Bank Holiday, and August Bank Holiday weekend.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

The permitted hours for this activity are to be extended by one hour every:-

Continued from previous page...

• Valentines Night, Christmas Eve, Boxing Day.

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

Yes No

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

THURSDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>

FRIDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>

SATURDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>

SUNDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

The closing time is to be extended by one hour every:-

- Friday, Saturday, Sunday and Monday of each, Easter Bank Holiday, May Bank Holiday, Spring Bank Holiday, and August Bank Holiday weekend.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

The closing time is to be extended by one hour every:-

- Valentines Night, Christmas Eve, Boxing Day and New years Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Continued from previous page...

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

The closing time is to be extended by one hour every:-

- Friday, Saturday, Sunday and Monday of each, Easter Bank Holiday, May Bank Holiday, Spring Bank Holiday, and August Bank Holiday weekend.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Christmas Eve from 12pm - 00.00. New Years Eve from 12:00pm - 02.00am New Years Day.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Regular checks for any possible risk to the public safety.

b) The prevention of crime and disorder

A CCTV system will be operated inside and outside the premises at all hours for security and to prevent crime and disorder. CCTV images will be available for inspection to the Police or their representatives.

Whenever licensable activities are available at the premises a waiter/waitress service shall be available.

The premises license holder shall risk assess the requirement for door supervisors at the premises, and shall employ door supervisors in such numbers and at such times as is deemed necessary by the risk assessment. All door staff employed at the entrance/exit of the licensed premises shall be SIA trained.

Security arrangements shall be sufficient to discourage the sale and consumption of drugs and shall ensure such arrangements include regular checks of toilet areas.

At least one personal license holder will be contactable while the supply or sale of alcohol is being undertaken (whose identity will be known to all other staff engaged in the supply or sale of alcohol) except in the case of emergency.

CCTV shall be installed internally and externally at the premises and will comply with the following:

The CCTV system shall be installed, maintained and operated to the reasonable satisfaction to the Constabulary. All public areas of the premises are to be covered by the system. The system will incorporate a camera covering the entrance door and will be capable of providing an image which is regarded as identification standard.

The system will display the correct date and time

The system will make recordings during all hours the premises are open to the public

VCR tapes or digital recordings shall be held for a minimum of 21 days after the recording is made and will be made available to the Police or any authorized persons for inspection upon request.

The system will, as a minimum, record images of the head and shoulders of all persons entering the premises.

A staff member who is conversant with the operation of the CCTV system will be on the premises at all times the premises are open to the public. This staff member will be able to show recent data or footage with the absolute minimum of delay when requested to by a Police Officer or a Local Authority Enforcement Officer.

No person in possession of a drink in a sealed or unsealed container will be allowed to enter the premises except for the purposes of delivery.

No drink will be removed from the premises in an unsealed container save for unfinished bottles of wine which must be re-corked before being taken away from the premises.

Appropriate measures shall be taken to ensure staff prevent the removal of bottles or glasses from the curtilage and grounds of the licensed premises or any outside area under the control of the premises license holder.

Continued from previous page...

Frequent collection of glasses and bottles shall be undertaken to ensure that empty containers do not accumulate in or around the licensed premises

Off sales from the premises shall be in sealed containers only.

An incident book will be maintained in which shall be recorded:-

- a. All incidents of crime and disorder
- b. Refused sales to suspected under-age and drunken persons
- c. A record of any person asked to leave the premises or removed from the premises
- d. Details of occasions on which the police are called to the premises

The book will be available for inspection by a police officer.

Any risk assessments carried out by or on behalf of the License holder, which relate to a licensing objective shall be available for inspection by an officer of a Responsible Authority.

All staff who are involved in the sale of alcohol shall be trained in relation to the licensing objectives so as to reduce crime and disorder, promote public safety, prevent public nuisance and promote the protection of children from harm. Said training shall be documented and shall be made available to an authorized officer upon request.

Any person who appears to be intoxicated or who is behaving in a disorderly manner will not be allowed entry to the premises. Any person within the premises who appears to be intoxicated or who is behaving in a disorderly manner will be given care and consideration in leaving the premises.

A well designed physical barrier of approximately 1.0 meter in height shall be erected around the outdoor licensed area whenever the outside area of the premises are in use and open to members of the public. Regular checks of the area must be made at not less than 30 minute intervals.

The external seating area at the front of the premises shall not be used for the consumption of drink beyond 22:00hrs. All tables and chairs in the outside area shall be stacked and removed promptly and in any event no later than 30 minutes after the time at which patrons are no longer permitted to consume drinks in the area.

All customers in the outside area, must be seated.

No entertainment of an "adult" or "sexual" nature will take place on the premises.

c) Public safety

The premises shall operate in accordance with all relevant legislation which promotes the public safety objective including, but not limited to, the Health and Safety at Work etc Act 1974 and associate regulations, the Food Safety Act 1990, the Regulatory Reform (Fire Safety) Order 2005 and the Disability Discrimination Act 1995.

Adequate first aid provision and fire-fighting will be available at all times on the premises.

d) The prevention of public nuisance

The Premises License Holder shall operate in accordance with all relevant legislation which promotes the public nuisance objective including but not limited to the Environmental Protection Act 1990 and the Noise Act 1996.

The departure of customers from the premises shall be effectively managed by staff who will request patrons to leave

Continued from previous page...

quietly and to avoid causing noise, nuisance or disturbance in the area.

The area around the premises will be kept clean, tidy and free from debris and cigarette butts so as not to cause a nuisance in the area.

There will be placed at all exits from the premises, in a place where they can be seen and easily read by patrons, clear and legible notices requiring customers to leave the premises and the area quietly so as to minimize disturbance in the vicinity.

e) The protection of children from harm

Any person who looks or appears to be under the age of 25 shall be asked to provide identification that they are over the age of 18. The following are the only forms of identification acceptable:

- i. A recognized proof of age card accredited under the British Retail Consortium's Proof of Age Standards Scheme (PASS)
- ii. Photo driving licence
- iii. Citizen card supported by the Home Office
- iv. Official ID card issued by HM Forces or European Union bearing a photograph and date of birth of the holder.

If no suitable identification is provided, the sale of alcohol to them will be refused.

All staff who are involved in the sale of alcohol shall be trained in relation to the Challenge 25 policy upon commencement of their employment following which they will undertake refresher training at suitable intervals. Records to evidence this will be made available to an authorized officer upon request.

Suitable signage will be displayed to specify that a Challenge 25 Policy is in place.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises' licence fees are determined by the non-domestic rateable value of the premises. To find out a premises' non-domestic rateable value, go to the Valuation Office Agency website at http://www.voa.gov.uk/business_rates/index.htm. For full details, refer to the 'Fees for Applications' webpage: <http://www.hillingdon.gov.uk/media.jsp?mediaid=22879&filetype=pdf>

* Fee amount (£)

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date

02	/	05	/	2020
dd		mm		yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/hillingdon/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

Continued from previous page...

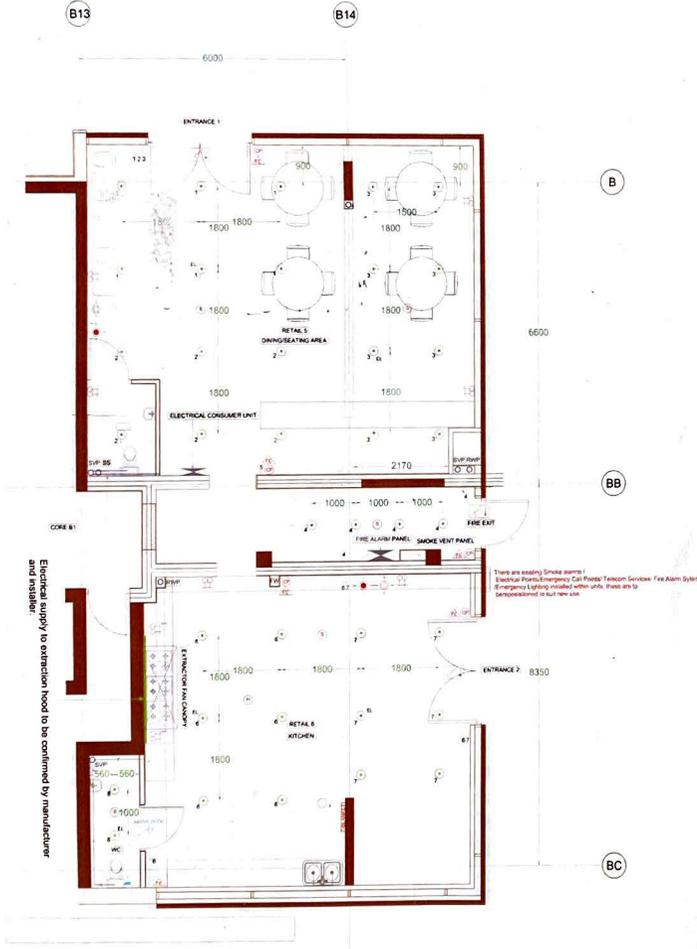
IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="2020"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)



PROPOSED LAYOUT
SCALE BAR 1:50 @ A1



SCALE BAR 1:50 @ A1

ventilation

All habitable rooms to have rapid ventilation via windows/doors of an openable area of at least 1/20th of the floor area, part of the ventilation area is to be 1.75m above floor area.

Windows are to provide 4000 sq/mm minimum of background ventilation via controlled trickle vents in utility room, en suite and bedroom. All habitable rooms to achieve 8000 sq/mm externally the sum of all trickle vents must equal 6000 sq/mm as specified in Table 1 of approved document F1.

Roof to be ventilated mechanically with a wall mounted fan which can achieve extract to external air @ 30 litres per second. WC to provide 15 litres per second to external air.

Mechanical vents are to be tested and commissioned in accordance with regulation 42 and part F1 2010

Electrical Installation

All electrical installation is to be in full accordance with BS 7671 and with the latest edition of IEE wiring regulations part 7th building regs, and should be carried out in accordance with current installation techniques applicable to the material and equipment being used. All completion certificates to be issued by a certified electrical engineer to be provided upon completion of the electrical installation.

All cable that all wiring which is covered or surrounded with thermal insulation to be derated in accordance with Appendix A of BRE 'Thermal insulation', avoiding risks 2002 edition.

All lightings in first floor ceiling voids are to be fitted with intumescent covers to maintain one hour fire resistance.

All light switches are to be fitted 1200mm from finished floor level and all switched outlets to be fitted 400mm above finished floor levels.

All light fittings to have a luminous efficiency of 45 Lumens or greater

ELECTRICAL KEY:

- LED DOWNLIGHTER
- DOWNLIGHTER (EMERGENCY FITTING)
- LIGHT SWITCH
- DOUBLE PUG SOCKET
- ABOUT WORK TOP
- EXHAUSTOR FAN W/IC - FULFILLS REQUIRE TO EXTERNAL AIR
- EXHAUSTOR FAN ISOLATOR SWITCH

DETECTION/PREVENTION KEY:

- SMOKE DETECTOR
- SMOKE DETECTOR
- FIRE ALARM CALL POINT
- FIRE EXTINGUISHER
- FIRE BLANKET
- FIRE ALARM SOUNDER
- FIRE ALARM OTHER WARNING LIGHT
- ILLUMINATED RUNNING WAY EXIT SIGNAGE

Fire Alarm system to be installed to minimum L1 standard
Smoke detection system to be designed and installed in accordance with BS5839-6:2004 and BS 5446-1:2002 and BS 5446-2:2003. Detectors are to be mains operated with a secondary power supply for backup and interlinked.

SHOWN WITH THE PROPOSED LAYOUT IN THIS DRAWING IS FOR INFORMATION ONLY AND DOES NOT CONSTITUTE A CONTRACT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITY AND OTHER RELEVANT AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITY AND OTHER RELEVANT AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITY AND OTHER RELEVANT AGENCIES.

PLAN No 1813/16/A

Greenfields Architectural Services	
LONDON OFFICE: 111 Downes Road, Fulham, London SW3 7DU Telephone: 0207 366 4138	DESIGN OFFICE: 111 Station Approach, Chertsey, Surrey TW20 1LE Telephone: 01889 871 967
E-mail: enquiries@greenfieldsarchitecturalservices.co.uk Website: www.greenfieldsarchitecturalservices.co.uk	
DRAWING TITLE: PROPOSED ELECTRICAL & FIRE DETECTION FLOOR PLAN	
SITE ADDRESS: UNIT 8 & 9 SOUTH FERRY VILLAGE STATION APPROACH, HAYES, UB8 4PE	
SCALE: 1:50 @ A1	DESIGN BY: BS
DATE: 27/08/18	
DRAWING NO: HEDD POINTS	

Licensing Officer's Recommendation

The recommendation of the Licensing Officer is to grant the application with conditions.

The only representation by a Responsible Authority was submitted by the Licensing Authority. After successful mediation, this representation was withdrawn. Under S. 182 Guidance, in paragraph 2.1, it says that "*Licensing Authorities should look to the police as the main source of advice on crime and disorder*". The Metropolitan Police have sent an e-mail confirming that they do not object to this Application.

The Application is for a small lock up shop situated within the confines of a new build development consisting of various blocks of flats divided by communal areas. The cafe which is viewable and accessible at street level affords a communal area within a courtyard closed on three sides by private apartment accommodation beginning at one level above the ground (street) floor level. Immediately outside the front of the cafe is an overhang of the building line being several meters in depth, this being the line of the building and apartments above. The overhang provides for some natural cover for outdoor seating for the cafe customers against the elements etc.

The Application seeks to put a number of conditions on the licence by way of addressing the licensing objectives. These are seen in section 18 of the report in subsections a to e. The premises will operate as a food-led establishment and not exclusively or primarily for the retail sale of alcohol. The operating schedule conditions and the additional conditions as agreed by the Applicant with the Licensing Authority reflect that intention. The regulations require that these would be added to a licence if no changes were made at any hearing. In transposing licensing objectives onto the licence they can be adjusted to ensure that they are accurate, clear and consistent albeit the essence of the condition remains the same.

In addition to the conditions volunteered by the Applicant, the Licensing Authority has proposed the following conditions which the Applicant agrees to:

- The supply of alcohol at the premises shall only be to a person seated taking a table meal there and for consumption by such a person as ancillary to their meal.
- The supply of alcohol shall be by waiter or waitress service only.
- The use of the outdoor areas shall cease at 22:00 hours each day and the area shall be cleared of tables and chairs.
- Prominent signage indicating the permitted hours for the sale of alcohol shall be displayed so as to be visible before entering the premises and at the point of sale.

Furthermore the condition on CCTV on the operating schedule will be amended to read as "VCR tapes or digital recordings shall be held for a minimum of 31 days after the recording".



Jhini Mukherjee <jmukherjee@hillingdon.gov.uk>

Fwd: Village Cafe, Unit 5-6 Cardinal Buildings, Station Approach Hayes UB3 4FE

1 message

Daniel Ferrer <dferrer@hillingdon.gov.uk>
 To: Jhini Mukherjee <jmukherjee@hillingdon.gov.uk>
 Cc: "licensing ." <licensing@hillingdon.gov.uk>

21 August 2020 at 10:00

Hi Jhini,

Please see, below, an E-mail from Jana Tamoeva, confirming that she agrees to my proposed conditions and changes to her application.

Therefore, I will withdraw my representation dated 13th August 2020.

If you have any queries, then please do not hesitate to contact me.

Kind regards,

Daniel

----- Forwarded message -----

From: **Jana Tamoeva**
 Date: Fri, 21 Aug 2020 at 09:45
 Subject: Re: Village Cafe, Unit 5-6 Cardinal Buildings, Station Approach Hayes UB3 4FE
 To: Daniel Ferrer <dferrer@hillingdon.gov.uk>

Hi Daniel,

Thank you for your email. As we discussed, I am agree with the following below.

About the cctv, I don't mind again to be 31 days, that's absolutely fine.

Kindest Regards

Jana Tamoeva

On Thu, 20 Aug 2020 at 15:16, Daniel Ferrer <dferrer@hillingdon.gov.uk> wrote:

Dear Ms Tamoeva,

Thank you for your time in discussing your application and experience with me during my visit to the premises on 18th August 2020.

You confirmed that you would operate the premises as a restaurant and not a bar. Therefore, I have drafted the following appropriate conditions:

- The supply of alcohol at the premises shall only be to a person seated taking a table meal there and for consumption by such a person as ancillary to their meal.
- The supply of alcohol shall be by waiter or waitress service only.
- The use of the outdoor areas shall cease at 22:00 hours each day and the area shall be cleared of tables and chairs.
- Prominent signage indicating the permitted hours for the sale of alcohol shall be displayed so as to be visible before entering the premises and at the point of sale.

In addition, we spoke about the non standard and seasonal variation days where your application stated that you were proposing to extend licensable activities for a further hour. These dates were:

- Friday, Saturday, Sunday and Monday of each, Easter Bank Holiday, May Bank Holiday, Spring Bank Holiday, and August Bank Holiday weekend.
- From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.
- Valentines Night, Christmas Eve, Boxing Day.

During our meeting you stated that you were willing to remove this section of your application and would not apply for any non standard or seasonal variation days. Page 35

Finally, in relation to CCTV I have noted that your application states,

"VCR tapes or digital recordings shall be held for a minimum of 21 days after the recording". Could I request that "21 days" be amended to "31 days"?

Please let me know if you agree to these proposed conditions and changes to your application.

If you have any queries, then please do not hesitate to contact me.

Kind regards,

Daniel

--



Daniel Ferrer
Licensing Team Manager
Licensing Service
London Borough of Hillingdon
Civic Centre, 3S/08
High Street
Uxbridge UB8 1UW
dferrer@hillington.gov.uk
01895 277 753

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--



Daniel Ferrer
Licensing Team Manager
Licensing Service
London Borough of Hillingdon
Civic Centre, 3S/08
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dferrer@hillington.gov.uk
01895 277 753



HILLINGDON

LONDON

Ms Jhini Mukherjee
Licensing Officer
The Licensing Service
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge
UB8 1UW

E-MAIL ONLY

Date: 13th August 2020

Dear Ms. Mukherjee,

LICENSING ACT 2003

VILLAGE CAFE, UNIT 5-6 CARDINAL BUILDING, STATION APPROACH, HAYES UB3 4FE

I am writing to you as the Officer duly authorised to make representations on behalf of the Licensing Authority. This representation relates to the application for a new premises licence submitted by The Village Cafe (Hayes) Limited.

The application proposes for the sale of alcohol from 11:00 hours to 23:00 hours Monday to Sunday. In addition, the applicant has applied for regulated entertainment in the form of live music which will become licensable where the applicant, on specific dates, proposes to extend by one hour with the sale of alcohol.

The applicant describes the premises under Section 5 of their application by stating that, "It will comprise of a restaurant/bar external and internal area".

The Licensing Authority wishes to make a representation against this application based on the following licensing objectives:

The prevention of crime and disorder

The prevention of public nuisance

Firstly, clarity is required as to how the premises will actually operate in practice. For example, will the premises operate as a food led premises with alcohol being ancillary to a meal? Alternatively, is the applicant proposing to have an element of vertical drinking? It appears that the premises will be more food led. If this is the case then the Licensing Authority would expect confirmation of this and we would suggest restaurant type conditions or substantial food related conditions to be attached to the licence. However, it may be the intention for the applicant to change the style or operation later on in the day. For example, they may wish to run the premises as a bar in the evening. In this scenario we feel it would be appropriate to have additional measures in place to promote the licensing objectives and so I have outlined some of my views, below.

The prevention of crime and disorder

The applicant is quite detailed about this licensing objective but we do have some concerns about the references to SIA staff being employed at the premises. The impression is that the applicant proposes to be operating as a bar at some point because generally we would not expect door supervisors to be employed if

Licensing Service

Residents Services

T.01895 277 753 F.01895 250011

dferrer@hillington.gov.uk

London Borough of Hillingdon,
3S/08, Civic Centre, High Street, Uxbridge, UB8 1UW

www.hillingdon.gov.uk

the premises was to be run solely as a restaurant. If the applicant does wish to have the premises run as a late night bar then we would suggest that specific conditions should be attached to the premises detailing the actual number of SIA door staff to be employed with their start and finish times.

In addition, it is noted that the applicant has covered the issue of CCTV and stated that recordings will be available for a minimum of 21 days. We would ask that CCTV be kept for a period of 31 days.

At Section 18(b) the applicant has stated,

"At least one personal license holder will be contactable while the supply or sale of alcohol is being undertaken (whose identity will be known to all other staff engaged in the supply or sale of alcohol) except in the case of emergency."

If the premises is to operate as a bar at certain times we would respectfully ask that a personal licence holder be on duty at the premises whilst it is operating in this way.

We have also noted that Ms Jana Tamoeva was issued her personal licence from Hertsmere Borough Council on 24th June 2020 and so it would be beneficial to obtain further information about her licensing experience. This is particularly important if she will be the proposed Designated Premises Supervisor of a premises which may be potentially operating as a bar.

The applicant has stated that they propose to open at 07:00 hours and commence alcohol sales at 11:00 hours Monday to Sunday. We would therefore suggest that there is signage prominently displayed at the premises so customers are fully aware of the times when alcohol can be sold.

The prevention of public nuisance

The applicant proposes to carry out live amplified music. This will only become licensable after 23:00 hours because of the requirements set out in the Live Music Act 2012. This would mean live music would become licensable on the specific dates set out in the 'seasonal variations' and 'non- standard timings' section at Section 10. During these dates, after 23:00 hours, we would expect measures to limit any potential noise disturbance as residents are in very close proximity.

The application makes reference to the use of an outside, external seating area which will have a barrier around the licensed area. The applicant states;

"The external seating area at the front of the premises shall not be used for the consumption of drink beyond 22:00hrs."

We have some concerns because, as already mentioned, there are residents, and no doubt families, living close by especially those who live above and around the premises at the High Point Village. Consideration should also be given to how the premises will manage the number of smokers.

The applicant may wish to discuss my representation and so there may be some movement forward where issues may be resolved. I will keep you fully updated as matters progress.

If you have any queries regarding this matter, then please feel free to contact me.

Yours sincerely,



Daniel Ferrer
Licensing Team Manager



Appendix 4 - No Objection e-mail from Metropolitan Police
Applications Processing Team <applicationsprocessingteam@hillington.gov.uk>

RE: New Premises Licence application - Village Cafe, Hayes

1 message

Licensing-XH@met.police.uk <Licensing-XH@met.police.uk>
To: applicationsprocessingteam@hillington.gov.uk

27 July 20 at 11:39

Good morning,

Police licensing have no objections to this application at this time.

Kind regards,

Amy

Subject: New Premises Licence application - Village Cafe, Hayes

Dear Responsible Authorities

LICENSING ACT 2003

As consultees to the licensing process, please be advised that this department has received an application for a new premises licence for the following premises:

The Village Cafe

Unit 5-6 Cardinal Building

Station Approach

Hayes

UB3 4FE

The application and supporting documents are attached for your review.

The consultation period will end on 28th July 2020 and any relevant representations to this application must be received by this date. We are unable to accept any representations received after this date or any representations that are not relevant.

Relevant representations need to relate to the one or more of the four licensing objectives, which are:

- Crime and disorder
- Prevention of children from harm
- Public safety
- Prevention of public nuisance.

Please contact the Licensing Service for further information on 01895 277433 or licensing@hillington.gov.uk

Regards

Kerry

Applications Processing Team

London Borough of Hillingdon

Residents Services

Civic Centre, 3N/04

High Street, Uxbridge

UB8 1UW

Tel. 01895 558 311

We aim to respond to all queries within 72 hours. **Page 41**

Applications will be looked at within 5 working days and subsequently determined within the time limits specified on our website.

If you are applying for a Child Performance Licence you must provide us with **AT LEAST 5** clear working days notice, BOPAs need at least 10 working days notice. Applications must be submitted in full, and must include all supporting evidence, which includes school authorisation letters where required.

Please note we will not be accepting any applications without all the evidence required, and we kindly ask you not to submit any applications unless you have all of the relevant documents and information. We will reject any applications that are incomplete, including those without school authorisations where required.

You can now apply online by visiting <https://www.hillingdon.gov.uk/article/26426/Childs-performance-licence>

Please do not proceed with any activity until you have received the approved licence/permit

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Jhini Mukherjee <jmukherjee@hillington.gov.uk>

Fwd: Objection to alcohol licensing for the Village Café at High Point Village

2 messages

licensing . <licensing@hillington.gov.uk>
To: Jhini Mukherjee <jmukherjee@hillington.gov.uk>

10 August 2020 at 15:27

----- Forwarded message -----

From: >
Date: Mon, 10 Aug 2020 at 15:18
Subject: Objection to alcohol licensing for the Village Café at High Point Village
To: licensing@hillington.gov.uk <licensing@hillington.gov.uk>
Cc: Janet Gardner, John McDonnell

Good afternoon,

I would like to express my objection with regards the Village Cafe to receive a liquor license and being allowed sell alcohol and play amplified music.

My objection is based on this estate being a densely populated residential estate, with many families with small children. There is enough anti-social behavior in this area already, there are regular fights on weekend nights, the publicly accessible square in High Point Village is used far too often by local drug dealers. There is a lot of noise and anti-social behaviour coming from the Old Crown pub already (opposite side of the canal), the sidewalks of the canal are regularly used as a drinking place and for loitering. This community does not need another commercial entity with alcohol sale, as it would almost definitely increase anti-social and aggressive behaviour from drunk individuals.

Families are trying to raise their children here. Feeling safe and secure is paramount for the healthy upbringing of children. The Village Café - being smack bang in the middle, where people are escaping their hot flats in the summer and bring their children to play all year round - is not a place where I would want to see alcohol served. I would like to see the council to be on the side of families trying to provide their kids with a safe and decent upbringing.

I'm sure the Village Café can come up with some family friendly ideas on how to increase their profitability. Selling alcohol does not serve this community at all.

I hope that council will demonstrate being on the side of residents at HPV and deny the liquor licence to the Village Café.

Best regards,



Licensing Service
London Borough of Hillington
Civic Centre
High Street
Uxbridge UB8 1UW
01895 277433
licensing@hillington.gov.uk

Representation Form from Interested Parties

(Please read notes on reverse before completing)

Your details (See notes 2 & 3);

Your Name	
Your residential address	
Your email address	
Your phone number	
The name of the body or organisation you represent	N/A

About the premises;

Name of the premises you are making a representation about	THE VILLAGE CAFE
Address of the premises you are making a representation about	UNIT 5-6 CARDINAL BUILDING STATION APPROACH LONDON UB3 4FE

The Licensing Objectives (See note 4);

Licensing Objective	Reasons for your representation and any supporting evidence
<p><i>Please tick;</i></p> <p><input checked="" type="checkbox"/> Prevention of Crime/Disorder</p> <p><input checked="" type="checkbox"/> Prevention of Public Nuisance</p> <p><input checked="" type="checkbox"/> Protection of Children From Harm</p> <p><input checked="" type="checkbox"/> Public Safety</p>	<p>THE VILLAGE CAFE HAS REPRESENTED A MASSIVE ISSUE FOR THE RESIDENTS OF HIGH POINT VILLAGE FOR YEARS NOW. I WAS TOTALLY SHOCKED TO FIND OUT THAT THEY HAVE APPLIED TO EXTEND THEIR OPENING HOURS, PLAY AMPLIFIED LIVE MUSIC INSIDE AND TO SELL ALCOHOL FOR CONSUMPTION OFF THE PREMISES. THE CAFE IS LOCATED IN A SQUARE THAT IS OWNED BY HIGH POINT VILLAGE (HPV) AND MAINTAINED BY HPV, FINANCED BY THE RESIDENTS. THERE ARE AROUND 1,000 PEOPLE LIVING IN HPV. A VERY LARGE PROPORTION BEING FAMILIES WITH SMALL CHILDREN. OVER THE PAST, INCLUDING RIGHT NOW * CONTINUED ON NEXT PAGE</p>

The outcome you are seeking from the Licensing Authority (See note 6);

<p>ABSOLUTELY NO EXTENSION OF OPENING HOURS INP ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES NO LIVE MUSIC TO BE PLAYED ESPECIALLY NOT AMP LIFIED!</p>

Signed:

Date: 31/07/2020

①

*THERE WERE A LARGE NUMBER OF INCIDENTS INVOLVING DRUG DEALING BY THE GUESTS OF VILLAGE CAFE (V.C.), DRUG USE AT THE OUTDOOR TABLES, ALCOHOL BEING SERVED TO CUSTOMERS WHO WERE ALREADY COMPLETELY INTOXICATED TO THE EXTENT THEY COULD HARDLY STAND UPRIGHT, SPITTING, LITTERING, URINATING AGAINST OUR WALLS BY CUSTOMERS OF V.C., VERBALLY ABUSING THE RESIDENTS (THAT ALSO INCLUDED ONE OF THE WOMEN WHO WORK THERE WHEN I DARED TO COMPLAIN TO HER ABOUT DRUG USE AT THEIR TABLES), PLEASE NOTE THAT THESE ARE "ONLY" THE THINGS I HAVE SEEN WITH MY OWN EYES. THE CAFE EMPLOYEES 100% TOLERATE DRUG USE, SMOKING MARIJUANA, AND NEVER CALL THE POLICE. THEY HAVE BEEN WARNED BY THE POLICE REGARDING SAID ISSUE. I WAS THERE WHEN DIFFERENT OFFICERS TALKED TO THEM ABOUT THEIR DUTIES AS BUSINESS OWNERS. NOTHING CHANGED. BEST PREDICTION OF FUTURE BEHAVIOUR IS PAST BEHAVIOUR. I HAVE ZERO CONFIDENCE IN THE MANAGEMENT OF THE CAFE. THIS SITUATION HAS BEEN CONSTANT OVER THE YEARS INCLUDING 2020. THE QUALITY OF LIFE OF HPV RESIDENTS HAVE BEEN SIGNIFICANTLY REDUCED DUE TO THE ANTISOCIAL BEHAVIOUR OF ^{SOME OF} THE CUSTOMERS OF THE CAFE, NOISE, SHOUTING, FIGHTING, DRUG USE, DRUG DEALING, LITTERING, INTIMIDATION OF THE RESIDENTS. THE EMPLOYEES OF THE CAFE'S MANAGEMENT WELCOMED THE LOCAL DRUG DEALING GANG WITH OPEN ARMS. THEY EVEN CHARGE THEIR MOBILE PHONES FOR THEM BEHIND THE COUNTER! **

SO THAT THEY DON'T EVEN HAVE TO LEAVE THE CAFE. THE OWNER OF THE CAFE HERSELF TOLD ME ONCE THAT SHE HERSELF WITNESSED A DRUG SALE HAPPENING AT ONE OF HER TABLES. SHE DID NOT CALL THE POLICE ON THAT OCCASSION EITHER! SOME OF THE POLICE CAD NUMBERS JUST FROM THE PAST 2 YEARS: (MUST SOME EXAMPLES)

3908 IN NOV. 2018 A LARGE CROWD SMOKING MARIJUANA AT THE TABLES OF THE CAFE

3308 28TH MARCH 2019 A MAN USING DRUGS AT THE CAFE'S PREMISES

3823 1ST APRIL 2019 5 MEN USING DRUGS AT THE OUTSIDE TABLES OF THE CAFE

4034 DATE BETWEEN 01/06/19 AND 05/05/2019 8(!) MEN SMOKING MARIJUANA AT THE TABLES OF THE CAFE

24/07/2020, YOU CAN CHECK THE CAD NUMBER WITH THE POLICE, AT 15:15 I WAS COMING HOME, 2 OF THE USUAL GANG MEMBERS WERE SITTING AT THE OUTDOOR TABLES SMOKING MARIJUANA

AND A FURTHER 4 ON THE BENCH VERY NEAR TO THEM MAKING A JOINT. WHEN THEY SAW ME ALL 6 JUMPED UP, STARTED SHOUTING AT ME LIKE ABSOLUTE ANIMALS, THREATENING ME BECAUSE I CALLED THE POLICE WHEN I SAW THEM SELLING DRUGS.

WE CAN'T EVEN FEEL SAFE IN OUR OWN PLACE, WHICH IS ALSO THE ONLY WAY TO ACCESS THE ENTRANCE. THE CAFE MANAGEMENT AND EMPLOYEES ARE DIRECTLY RESPONSIBLE FOR ALLOWING THE GANG TO MAKE THE CAFE THEIR HEADQUARTERS. BECAUSE THEY NEVER CALL THE POLICE WHEN THERE IS DRUG USE OR DEALING HAPPENS ON THEIR PREMISES.

3

FURTHERMORE, THEY ATTRACT THESE ELEMENTS HERE TO HPV, ~~PR~~ CATER FOR THEIR EVERY NEED EVEN CHARGING THEIR PHONES. THEY GO OUT OF THEIR WAY TO PLEASE THE GANG WHO SPENDS ALMOST EVERY AFTERNOON AT THE CAFE.

I NOTICED ON MULTIPLE OCCASIONS THAT HPV RESIDENTS, FAMILIES WITH SMALL CHILDREN GO DOWN TO THE PIAZZA WHERE THE CAFE OPERATES TO RIDE THEIR SCOOTERS OR RUN AROUND BUT WHEN THEY SEE THESE DANGEROUS PEOPLE THEY JUST TURN AROUND AND GO BACK INSIDE.

EXTENDING THE OPENING HOURS SHOULD BE OUT OF QUESTION, IF ANYTHING THEY MUST BE REDUCED. WE ALREADY HAVE PLENTY OF NOISE AND ANTISOCIAL BEHAVIOUR COMING FROM THE VILLAGE CAFE. ALLOWING THEM TO BE ABLE TO SELL ALCOHOL WOULD BE A MASSIVE DISASTER EVEN AFTER THEY CLOSED PEOPLE WOULD STILL STICK AROUND WE HAVE 3 BENCHES A FEW METRES FROM THE CAFE, ALL RIGHT UNDER OUR WINDOWS AND THE CUSTOMERS WOULD JUST MOVE ON TO THERE. WE COULD NEVER GET ANY SLEEP.

WE ARE TALKING ABOUT THE SANITY, WELL-BEING AND SAFETY OF ABOUT 1,000 PEOPLE WHO LIVE AT HPV. SAME GOES FOR THE AMPLIFIED MUSIC. WE ARE ALREADY SEVERELY AFFECTED BY NOISE POLLUTION COMING FROM THE CAFE. I AM BEGGING YOU, PLEASE TURN DOWN THE VILLAGE CAFE'S APPLICATION ON ALL FRONTS.

THANK YOU



Jhini Mukherjee <jmukherjee@hillingdon.gov.uk>

Fwd: Representation regarding the application of The Village Cafe (at High Point Village, Unit 5-6. Cardinal Building, Station Approach, Hayes, UB3 4FE)

1 message

licensing . <licensing@hillingdon.gov.uk>
To: Jhini Mukherjee <jmukherjee@hillingdon.gov.uk>

3 August 2020 at 10:25

----- Forwarded message -----

From:

Date: Sat, 1 Aug 2020 at 20:41

Subject: Representation regarding the application of The Village Cafe (at High Point Village, Unit 5-6. Cardinal Building, Station Approach, Hayes, UB3 4FE)

To: licensing@hillingdon.gov.uk <licensing@hillingdon.gov.uk>

Dear Sir/Madam,

I am writing to you to submit my Representation form (please find attached. It has 4 pages) regarding the application of The Village Cafe for extended opening hours, for playing amplified music inside and to sell alcohol for consumption off the premises.

I have been living in High Point Village for over 7 years now and my balcony looks on the piazza where The Village Cafe and its outdoor tables are.

As you will see from my form, in my opinion it would be a disaster for the residents of High Point Village - where the cafe is located - as well as other local residents in the area to grant any of the 3 items on the list for which the cafe owner applied.

The Village Cafe has already proved itself as a great nuisance over the years by attracting the wrong crowd to a development full of families with small children and young professional as well as older couples, students and all sorts of lovely hard working people. The level of antisocial behaviour has already been unbearable. The last thing we need is the same with louder music, more alcohol and longer opening hours. It would greatly affect the mental and physical well-being of the about 1,000 people who live here not to mention their safety. Comments to this application from other residents were ranging from: "I am already scared to come home late from work" to "we already have enough antisocial behaviour and noise in the piazza caused by the patrons of the cafe".

Some additional points:

- Due to its location (being on the piazza of High Point Village which is the only large open space of the development where around 1,000 people live with hundreds of children who like to ride their bikes, scooters and run around and play there) and considering the **already high level of antisocial behaviour, crime (see some of the police crime reference numbers on attached form), littering and noise, the combination of these factors it would be highly irresponsible to grant the coffee shop owner's wishes. It would put children's lives at risk.** They already have to exist around constant drug use and crime thanks to the patrons of the cafe, please do not make it even worse! It would be against achieving public safety.
- Granting the cafe these 3 requests would increase public nuisance for sure. The level of noise and especially crime is already unbearable. We do not need more of it.
- If you allow The Village Cafe to sell alcohol for consumption off premises it is highly likely it will result in the **alcohol being carried onto the public transport system** due to the cafe's very close proximity (30 seconds walk) to Hayes & Harlington station causing serious danger to passengers as well as property and trains potentially leading to accidents. Especially if combined with extended opening hours. The trains at Hayes & Harlington run all night.
- The Village Cafe should be a cafe. There is **no valid reason to sell alcohol with coffee.** All of the 3 items they applied for (extended opening hours, amplified live music and selling alcohol to be consumed off premises) **makes the nature of the business more like a bar or pub.** They are a cafe operating in a privately owned development who did not and would not give permission to open a bar. Now what is happening is that the cafe remaining a cafe only in name. **It is effectively turning into a bar and High Point Village is a highly inappropriate location for such establishment.**
- The management - regardless of what they trying to say in their licence application which actually made me laugh - is totally incapable, unwilling and uninterested to deal with the issues of drug use, lettering, noise,

fighting and even drug dealing. They have proved that **over the years including 2020** especially since it re-opened. The exact same things go on still. The guests are allowed to smoke marijuana, litter, insult the residents....

- There are plenty of pubs nearby where people can go and drink alcohol, enjoy music and late closing time such as the Captain Morgans pub (180 yards), The Old Crown pub (140 yards), Whetherspoon (0.3 miles), The Botwell Inn (0.4 miles) and these pubs do not have an entrance opening to a piazza where 1,000 people's windows look right down on the tables and being kept up at night by the drunks leaving the place and having to deal with the danger created by the criminals day and night and where children would live to pla
- There are no **benches** anywhere nearby in Hayes but right outside the cafe (3 benches) in our piazza. If you grant permit for the cafe to sell alcohol for off premises consumption it will most certainly result in **patrons continuing drinking there after the cafe is closed**. That will result in the well being of our residents completely destroyed by not being able to sleep. The hundreds of windows of Vantage Building and Cardinal Building look on the piazza and the outdoor tables of the cafe.

I have a large number of photos and videos of the said gang who spends most of their afternoons and nights at the cafe smoking marijuana (!) and often selling drugs (!) as well. I attach some videos. Please note that every single one of them were taken while they were using drugs at the outdoors tables of The Village Cafe. Unfortunately there are no technology to record smells yet but I called the police every time. In one of the videos it can be observed that the man smoking marijuana spits on the ground in every few seconds. This is the side effect of marijuana use which I learnt since I moved to High Point Village unfortunately. (see it at 53 seconds into the video and at 1 minute 12 seconds into said video).

Please do not grant the permit for extended opening hours, amplified music and selling alcohol to be consumed off premises! We won't be able to sleep at night or be safe during the day. This the situation is already pretty dire.

Please let me know with an acknowledgement email that you've received mine.

Thank you so much for taking my opinion into consideration.

Kind regards



Licensing Service

London Borough of Hillingdon
Civic Centre
High Street
Uxbridge UB8 1UW
01895 277433
licensing@hillington.gov.uk

2 attachments

 **ATT00001.htm**
1K

 **scan.pdf**
1297K



Jhini Mukherjee <jmukherjee@hillingdon.gov.uk>

Fwd: Drug use at The Village Cafe, Hayes today at 16:55 (they applied for extended opening hours etc.)

4 messages

licensing . <licensing@hillingdon.gov.uk>
To: Jhini Mukherjee <jmukherjee@hillingdon.gov.uk>

----- Forwarded message -----

From:
Date: Sun, 2 Aug 2020 at 20:40
Subject: Drug use at The Village Cafe, Hayes today at 16:55 (they applied for extended opening hours etc.)
To: licensing@hillingdon.gov.uk <licensing@hillingdon.gov.uk>

Dear Sir/Madam,

In addition to the email I sent you yesterday with regards to the license application of The Village Cafe, Unit 5-6. Cardinal Building, Hayes, Station Approach, UB3 4FE, please find below an email I sent to our building supervisor today because there was yet again drug use at the tables of The Village Cafe. The owner was there at the time and when I tried to draw her attention to this she told me to get out of the cafe (!) and that she will call the police on me. I asked why? What have I done? So, she's OK with drug use but not people telling her about it. Anyway, please read my email and attach it to my presentation as this issue keeps happening on a daily basis. Today's police crime reference number: 8576. Again, dozens of decent families and children had to exist around this metres away from the drug dealers that are attracted here by the kid glove treatment of the cafe employees and management. The management is not only totally uninterested in the drug use and dealing problem but when someone brings it to their attention they attack them. Just disgusting. Their whole application is full of lies when they talk about how they will maintain order if you grant their application. They already don't and can't do it Thank you. Kind regards.

Sent from my iPhone

Begin forwarded message:

From: "
Subject: Drug use at The Village Cafe today at 16:55

Hi,

I have reported this just now to reception. Some of the usual gang members were sitting at their favourite table which is tucked away a bit (nearest to the canal with the camera overhead). They were making a joint and also must have been smoking it before as I could smell it in the air. As soon as they saw me they took off. Obviously they had drugs on them that is why it was so urgent for them to leave. Please check out your CCTV footage from maybe 15:00 onwards. I saw them around 15:55.

Also, there were a further about 10 members of said gang doing the same by the canal on the staircase. So, altogether about a dozen men. Hard not to notice.

I of course called the police. CAD number: 5876. I took a photo of the half prepared joint that they left on the table:



One can make a rolled cigarette without marijuana of course but one does not cut up an already ready cigarette unless to mix the tobacco with marijuana. I still have the cigarette if you want it.

I took it inside the cafe to show them what was going on yet again under their nose. The owner was there as well sitting (a middle aged woman) on the other side of the same window where they were using drugs! Unless she's clinically blind there is no way she didn't see what was going on 2 metres from her. They have zero willingness to stop the frequent drug use that goes down at their premises.

What is more, when I took the half ready joint inside to show them she was extremely rude to me and said she will call the police on me and I should get out. I am quoting her words exactly. I asked her what have I done that was illegal? I asked her if drug use is A OK in her books but drawing attention to it by a resident is not OK and must call the police on her which I'm sure she didn't do as she had no reason for it.

I want an apology from them (the cafe owner who was there this afternoon and that employee who was also there. She's pretty and has longish brown hair) in person!

It is disgusting that instead of thanking me and asking where I found it/what happened they told me to get out. I am not having it.

I understand that Usman will be back on Tuesday. Can we please have a quick meeting about this, Usman (perhaps early afternoon or whenever you're available)? Also, could you please talk to the cafe owner about tolerating drug use for the 100th time and tell them to apologise to me! I will not accept no for this from them. They cannot talk to residents of HPV like this especially not when they are in the wrong.

If the council will grant their wishes for extended opening hours, amplified music and selling alcohol for consumption off premises HPV will be even harder for you to deal with and no sleep for us. More drunks, noise and crime. The last things we need.

Kind regards



Licensing Service
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge UB8 1UW
01895 277433
licensing@hillingsdon.gov.uk

Representation Form from Interested Parties

(Please read notes on reverse before completing)

Your details (See notes 2 & 3);

Your Name	
Your residential address	
Your email address	
Your phone number	
The name of the body or organisation you represent	

About the premises;

Name of the premises you are making a representation about	the Village Cafe
Address of the premises you are making a representation about	Unit 4-5 CARDINAL BUILDING HIGH POINT VILLAGE STATION APPROACH HAYES UB3 4FE

The Licensing Objectives (See note 4);

Licensing Objective	Reasons for your representation and any supporting evidence
<p><i>Please tick;</i></p> <p><input checked="" type="checkbox"/> Prevention of Crime/Disorder</p> <p><input checked="" type="checkbox"/> Prevention of Public Nuisance</p> <p><input checked="" type="checkbox"/> Protection of Children From Harm</p> <p><input checked="" type="checkbox"/> Public Safety</p>	<p style="font-size: 1.2em;">All my reason are written on the attached A4 sheet.</p>

The outcome you are seeking from the Licensing Authority (See note 6);

DO NOT GRANT PERMISSION TO SELL LIQUOR TO VILLAGE CAFE.
PLEASE DO NOT APPROVE ALCOHOL/LIQUOR LICENSE TO THE VILLAGE CAFE

Signed: ...

Date: 4th AUGUST 2020

Page 52

LONDON 3rd August 2020

Dear license Service,

I am a leaseholder in Vantage Building (High Point Village) where the Village Coffee is located. I am aware that JANA TAMOEVA has applied for license to sell alcohol at the Village Cafe Unit 5-6 Cardinal Building High Point Village Station Approach HAYES UB3 4FE.

I am very concerned by this because will increase noise which perturbs us in our flats. Also it is very well known that drug dealers operates in the area and there are always youngster (youth) smoking marijuana around the cafe or sitting in the outdoors of the cafe.

by approving this alcohol license you will add more problems, stress and detriment to the residents of HIGH POINT VILLAGE which are already under high pressure due to the antisocial behaviour we have to encounter nowadays. Please reconsider or better said, take into account our concerns when you take your decision. I'm aware that most residents in High Point Village oppose to this license to be granted, however the fact that you don't use emails or online feedbacks might be a reason you do not get many of this kind of letters.

I'd appreciate if you please do not approved alcohol license to the Village Cafe for the aforementioned reasons.

Representation Form from Interested Parties

(Please read notes on reverse before completing)

Your details (See notes 2 & 3);

Your Name	
Your residential address	
Your email address	
Your phone number	
The name of the body or organisation you represent	

About the premises;

Name of the premises you are making a representation about	The Village Cafe
Address of the premises you are making a representation about	Unit 5-6 Cardinal Building Station Approach, Hayes, London, UB3 4FE

The Licensing Objectives (See note 4);

Licensing Objective	Reasons for your representation and any supporting evidence
<i>Please tick;</i>	I object to the playing of live music, the sale of alcohol and the extended opening hours.
<input checked="" type="checkbox"/> Prevention of Crime/Disorder	The premises already attract gangs of youths which the owner cannot control. They have been reported several times for using the premises to sell drug. There are also two pubs within a very short walking distance. Anti-social behaviour is a constant issue that we experience on a daily basis which would worsen even further if alcohol is sold by the Café.
<input checked="" type="checkbox"/> Prevention of Public Nuisance	
<input type="checkbox"/> Protection of Children From Harm	On two occasions over the past year the premises has sold alcohol and played loud music and allowed partygoers to set off extremely dangerous fireworks in a crowded and built up area.
<input type="checkbox"/> Public Safety	The premises are totally unsuitable for the playing of music because the main doors open onto an enclosed residential area where sound echos. When partygoers exit the premises very loud music blasts into the residential development.

The outcome you are seeking from the Licensing Authority (See note 6);

The nature of the estate is not suitable for the type of business the owner of the Café has envisaged. This is primarily a residential estate. The selling of alcohol and extended opening hours would deteriorate the quality of our lives in the estate, which is already affected by continuous anti-social behaviour. The nature of the business should not change.
--

Signed: .

..... Date: **13/08/2020**
..... Page 54

Notes:

- 1) All representations must be submitted before the conclusion of the 28 day consultation period. This will be advertised on the public notices and also on the Councils website.
- 2) Persons who may make representation include; persons who reside near to the premises to which the application relates and who are likely to be affected by licensable activities; residents associations who are representing residents who reside near to the application premises; Ward Councillors representing their constituents; any person who lives or works in the area and has concerns about the application premises.
- 3) Please note that representations cannot be anonymous. Copies of all representations will be published in any Committee papers and will be sent to all persons involved with the hearing including the applicant. If you have concerns about the use of your information and would like to discuss this further, please contact one of our Licensing Officers for a discussion, on the contact details below.
- 4) In order to be considered 'relevant', the representation must relate to one or more of the 'Licensing Objectives'. These objectives are;
 - a) Prevention of Crime/Disorder - This relates to any criminal activity, disorder or anti-social behaviour related to the application premises.
 - b) Prevention of Public Nuisance - This relates to noise nuisance and vibration, litter, noxious smells, light pollution.
 - c) Protection of Children from harm - This relates to the protection of children whilst on the application premises.
 - d) Public Safety - This relates to the physical condition of the premises and the safety features provided for members of the public such as; fire safety, health & safety.
- 5) Upon submitting a representation, it is expected that you will attend the Licensing Sub-Committee hearing to deliver your representation verbally and answer any queries that the Committee may have. If you are unable to attend, your written representation will be considered.
- 6) You may wish to suggest an outcome to the Licensing Sub-Committee ie. grant the application with extra conditions; grant the application with fewer hours/activities; reject the application. Please note that the Licensing Sub-Committee will only make reasonable and proportionate decisions based upon the evidence they are presented with, and in line with the laws and regulations governing Licensing Hearings.
- 7) You may continue on separate sheets of paper if necessary and you may also attach any evidence which supports your representation.
- 8) Please submit all completed forms to:

**The Licensing Officer
Regulatory Services
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge, UB8 1UW**

licensing@hillingdon.gov.uk

Tel - 01895 277433
www.hillingdon.gov.uk/licensing

Representation Form from Interested Parties

(Please read notes on reverse before completing)

Your details (See notes 2 & 3);

Your Name	
Your residential address	
Your email address	
Your phone number	
The name of the body or organisation you represent	

About the premises;

Name of the premises you are making a representation about	The Village Cafe
Address of the premises you are making a representation about	Unit 5-6 Cardinal Building Station Approach, Hayes, London, UB3 4FE

The Licensing Objectives (See note 4);

Licensing Objective	Reasons for your representation and any supporting evidence
<p><i>Please tick;</i></p> <p><input checked="" type="checkbox"/> Prevention of Crime/Disorder</p> <p><input checked="" type="checkbox"/> Prevention of Public Nuisance</p> <p><input type="checkbox"/> Protection of Children From Harm</p> <p><input type="checkbox"/> Public Safety</p>	<p>I object to the playing of live music, the sale of alcohol and the extended opening hours.</p> <p>The premises already attracts gangs of youths which the owner cannot control and when alcohol is sold the anti-social behaviour will be unbearable.</p> <p>The premises already contribute to litter and do not make any attempt to clean up the litter.</p> <p>On two occasions over the past year the premises has sold alcohol and played loud music and allowed partygoers to set off extremely dangerous fireworks in a crowded and built up area.</p> <p>The premises are totally unsuitable for the playing of music because the main doors open onto an enclosed residential area where sound echos. When partygoers exit the premises very loud music blasts into the residential development.</p>

The outcome you are seeking from the Licensing Authority (See note 6);

<p>Reject the entire application until the owners alter the premises to include double doors separated by a space so that noise cannot escape the premises when people enter or leave the premises. Also, note the clever wording of the application with respect to door supervisors. This should be mandatory not subject to risk assessment.</p>
--

Signed:

Page 56

Date:

11/8/2020

Notes:

- 1) All representations must be submitted before the conclusion of the 28 day consultation period. This will be advertised on the public notices and also on the Councils website.
- 2) Persons who may make representation include; persons who reside near to the premises to which the application relates and who are likely to be affected by licensable activities; residents associations who are representing residents who reside near to the application premises; Ward Councillors representing their constituents; any person who lives or works in the area and has concerns about the application premises.
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 - a) Prevention of Crime/Disorder - This relates to any criminal activity, disorder or anti-social behaviour related to the application premises.
 - b) Prevention of Public Nuisance - This relates to noise nuisance and vibration, litter, noxious smells, light pollution.
 - c) Protection of Children from harm - This relates to the protection of children whilst on the application premises.
 - d) Public Safety - This relates to the physical condition of the premises and the safety features provided for members of the public such as; fire safety, health & safety.
- 5) Upon submitting a representation, it is expected that you will attend the Licensing Sub-Committee hearing to deliver your representation verbally and answer any queries that the Committee may have. If you are unable to attend, your written representation will be considered.
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- 8) Please submit all completed forms to:

**The Licensing Officer
Regulatory Services
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge, UB8 1UW**

licensing@hillingdon.gov.uk

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Appendix 6 - Photos

Index of photographs

1. From Station Approach towards Village Cafe (blue covered windows)
2. Village cafe showing apartments above.
3. View from outside Village cafe looking back towards Station Approach.
4. From courtyard towards main entrance of the Point West development with Village cafe featured on the left.
5. Wider angle photograph of courtyard from canal side of Point West Development.
6. View of Village cafe with tables.
7. View of Village cafe side view with tables
8. Emergency exit side of cafe.
9. Stud delineation on square to show fire vehicle path



Photo 2



Photo 3



Photo 4



Photo 5



Page 64

Photo 6



Photo 7



Photo 8

The Village Caf



Page 67

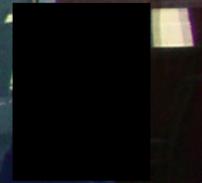
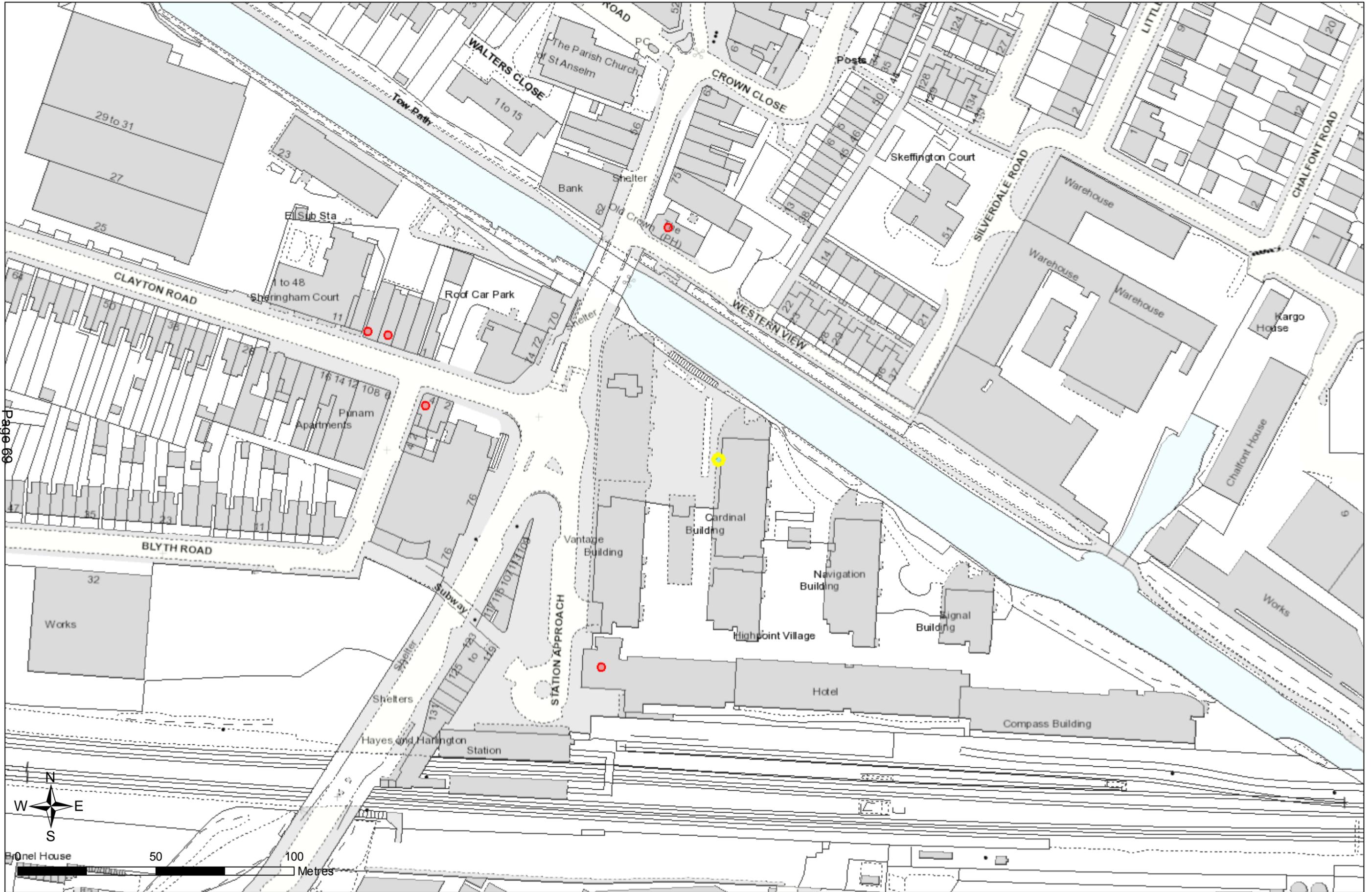


Photo 9





Page 69

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LICENSING ACT 2003
Section 24



HILLINGDON
 LONDON

PREMISES LICENCE

November 2018 - Licence surrendered

Ref:

LBHIL/MAU 20046/IM

Premises Licence Number:

LBHIL 20046

This Premises Licence has been issued by Stephanie Waterford on behalf of the Licensing Authority, London Borough of Hillingdon, Civic Centre, High Street, Uxbridge, UB8 1UW

Signature:

Date: 26th September 2016

Part 1 – Premises Details

Postal Address of Premises or, if none, Ordnance Survey map reference or description -

Village Cafe
 Unit 5-6 Cardinal Building
 High Point Village

Post Town - Hayes

Postcode – UB3 4FE

Telephone number –

Where the licence is time limited, the dates -

N/a

Licensable activities authorised by the licence –

The sale of alcohol by retail

The times the licence authorises the carrying out of licensable activities –

The sale of alcohol by retail

Monday to Sunday between 10.00hrs and 22.00hrs

The opening hours of the premises -

Monday to Sunday 07.00hrs and 23.00hrs

Where the licence authorises supplies of alcohol whether these are on and/or off supplies -

ON SUPPLIES ONLY

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of Premises Licence -

Heval Sevhat
Unit 5-6 Cardinal Building
High Point Village
Hayes
UB3 4FE

Registered number of holder, for example company number, charity number (where applicable) -

N/a

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol –

Heval Sevhat

Personal Licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol –

Hillingdon Local Authority
LBHIL 2404

Annex 1 – Mandatory Conditions

Alcohol

1. No sale/supply of alcohol shall be made when there is no Designated Premises Supervisor in respect of the premises licence
2. No sale/supply of alcohol shall be made when the Designated Premises Supervisor does not hold a Personal Licence or when his/her Personal Licence is suspended
3. Every sale/supply of alcohol under the premises licence shall be made, or authorised, by a person who holds a Personal Licence
- 4.(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children–

(a) games or other activities which require or encourage, or are designed to

require or encourage, individuals to—

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

5. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

6. The responsible person shall ensure that free tap water is provided on request customers where it is reasonably available.

7. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

8. The responsible person shall ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

Mandatory Condition - Permitted Price

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act

1979(6);

(b) "permitted price" is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence-

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994(7).

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2– Conditions consistent with the operating Schedule

Conditions Consistent with the Operating Schedule

- *The premises shall maintain four CCTV cameras in good working order. Two cameras to cover the area inside the premises and two the area immediately outside.*
- *The premises shall have clear and visible signage asking customers to leave quietly.*
- *The premises shall adopt a challenge 21 scheme and staff shall be trained accordingly*
- *Staff will be trained in first aid.*
- *The use of the outdoor areas shall cease at 22.00 each day and the area shall be cleared of tables and chairs.*
- *Alcohol sales shall be ancillary to persons taking table meals from 18.00hours each day*

Annex 3 – Conditions attached after a hearing by the licensing authority

Staff and Management of the premises shall ensure patrons leave the premises in a quiet manner

Annex 4 – Plans

Plan 1813/16/A Plan of retail Unit 5 and 6
and 1813/16/B Plan of outside permitted licensed area

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